

**TOWN OF RIVERHEAD
COMMUNITY DEVELOPMENT AGENCY**

Resolution # 5

**AUTHORIZES EXTENSION OF DUE DATE FOR REQUEST FOR PROPOSAL FOR
DEVELOPER OF WORKFORCE HOUSING UNIT AND AUTHORIZES TOWN
CLERK TO PUBLISH AND POST EXTENSION OF DUE DATE**

Councilman Dunleavy offered the following resolution,

which was seconded by Councilman Wooten

WHEREAS, the Suffolk County Office of Economic Development and Workforce Housing has made available to the Town of Riverhead a parcel with existing home for rehabilitation as workforce housing one (1) single family workforce home located at 0600-105.00-02.00-069.000 (aka 27 Wilson Avenue, Riverhead, New York, 11901; and

WHEREAS, the Town of Riverhead and the Town of Riverhead Community Development Agency (CDA) Board desires to foster the continued development of workforce housing infrastructure to retain critically important members of our community that typically qualify for workforce housing include young professionals, nurses and nurses aids, teachers, entry-level public safety personnel, grocery clerks, secretaries, mechanics, accounting clerks, retail and restaurant employees, and many other jobs integral to a balanced community; and

WHEREAS, the CDA Board seeking responses from qualified not-for-profits engaged in the development of workforce housing who are specifically qualified to perform the rehabilitation of said property, authorized the issuance of a request for proposals ("RFP") by resolution on February 1, 2011, for such entities to respond by 3:00 p.m. on Friday, February 25, 2011; and

WHEREAS, as several requests for information were submitted close to the deadline for submission of the RFP indicating an insufficient amount of time for potential bidders to prepare and submit proposals and the CDA's desire to secure the best product at the lowest price for the benefit of the taxpayers, the CDA Board would like to extend the deadline for submission to 3:00 p.m. on Wednesday, March 17, 2011; and

NOW, THEREFORE, BE IT RESOLVED, the CDA board authorizes the extension of the deadline for submission of the RFP for solicitation of proposals for this workforce housing unit to 3:00 p.m. on Wednesday, March 17, 2011; and

BE IT FURTHER RESOLVED, that the Town Clerk is directed to publish and post the extension of the deadline for submission of the RFP for solicitation of proposals for this workforce housing unit to 3:00 p.m. on Wednesday, March 17, 2011; and

BE IT FURTHER RESOLVED that all Town Hall Departments may review and obtain a copy of this resolution from the electronic storage device and, if needed, a certified copy of same may be obtained from the Office of the Town Clerk.

THE VOTE

Giglio	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Gabrielsen	ABSENT
Wooten	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Dunleavy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
			Walter	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

The Resolution Was ☒ Thereupon Duly Declared Adopted

I. NOTICE TO BIDDERS

TAKE NOTICE, that the deadline for submission of all responses to the Community Development Agency's Request For Proposals ("RFP") from not-for-profit corporations or entities engaged in the development of workforce housing for reconstruction of one (1) single family workforce home located at 0600-105.00-02.00-069.000 (aka 27 Wilson Avenue, Riverhead, New York, 11901 has been extended and the extension of the deadline requires proposals to be received by the Town of Riverhead Community Development Office at 200 Howell Avenue, Riverhead, New York on **March 17, 2011 at 3:00 pm.** prevailing time, for:

REQUEST FOR PROPOSALS

Full specifications and guidelines for submission of proposals are available at the Town of Riverhead Community Development Office at 200 Howell Avenue, Riverhead, NY between the hours of 8:30 am and 4:30 pm, Monday through Friday, or online at the Town website at www.riverheadli.com, click on bids.

Each proposal must be submitted to the Community Development Office at 200 Howell Avenue, Riverhead, NY in a sealed envelope on or before on **March 17, 2011 at 3:00 pm.**

Written questions concerning this request should be directed to Chris Kempner, Director Town of Riverhead Community Development Agency, 200 Howell Avenue, Riverhead, NY 11901 or via e-mail at Kempner@riverheadli.com or via facsimile at (631) 727-5772.

This RFP is not an offer or a binding commitment to contract on the part of the CDA. The CDA retains the right to postpone or cancel the RFP or to reject all proposals, if the CDA or Town determines, in its sole discretion that the best interests of the CDA and Town will be served thereby.

**BY ORDER OF THE TOWN BOARD
TOWN OF RIVERHEAD
Diane M. Wilhelm, TOWN CLERK**